



Donation Request Form

- We recommend that you familiarize yourself with the criteria before applying for financial assistance.
- It is important to complete the form carefully. We need accurate and complete information to be able to properly assess your request.
- When a question does not apply to your situation, write N.A. (not applicable).
- The processing of your request could be delayed if the information and documents requested are incomplete.

1. Identification

Name of the organization	
CRA registration number	Date of incorporation
Address	
City	Postal Code
Phone	Web site
Email	
Name of person resource	Title

2. Mission of the organization

Describe the organization's mission or main objectives as well as the clientele it supports.
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3. General information relating to the request

Type of request :

Global financing of the organization's mission

Financing of a specific project

Amount requested : _____

In summary, indicate the purposes for which the amount requested from the FSAB will be used (training, acquisition of equipment, leasehold improvements, specific projects, etc.)

4. Partnership and financial structure

Is the request related to the realization of a project for which the financial contribution of other partners is expected? If so, specify who these partners are and the amounts requested from each of them. (Attach confirmations of contributions from other partners, if applicable).

5. Measures put in place to evaluate the results

Specify which means of measurement, qualitative and quantitative, will be used to monitor results. Specify the tools or processes used to confirm the achievement of objectives.

To the best of my knowledge, I certify that the information given in this form and in the attached documents is true, correct and complete.

Date

Name

Signature

Documents to attach to the completed form

- Documentation relating to your major fundraising campaign, as applicable
- Documentation relating to your project
- Your financial statements
- Your most recent annual report
- The list of members of your board

Transmission of your request

By email : demande@fsab.ca

Processing of your request

An acknowledgment of receipt will be sent to you. Requests are analyzed within a maximum of four months. You will be notified in writing of the FSAB's decision.